

## UNIQUE CAREERS

There are several specialized occupations within the Civil Service, which are unique to individual Ministries. It would be useful to consider these options before making a final career decision.

### **Ministry of Industry, Investment & Commerce:**

#### Food Storage Inspectors

These persons are required to inspect places where food is stored, e.g., supermarkets and warehouses, to ensure that food stored in keeping with the existing laws and guidelines to prevent infestation.

The minimum entry requirement for this field is an Associate degree in Agriculture.

### **Ministry of Water, Land, Environment & Climate Change:**

#### Meteorologists

The main function of a Meteorologist is to analyse weather patterns. This data is used by a number of industries, including the airline industry. The requirement for entrance into this field is a Degree in Geography or a related subject.

## **Post and Telecommunications Department**

### Postmasters

Persons employed as Postmasters are essentially responsible for managing the distribution of mail and other related postal services.

The entry requirements for this group of workers are passes in four (4) Ordinary Level subjects including English Language and Mathematics or any equivalent qualification.

## **Ministry of Agriculture & Fisheries:**

### Animal Health Technicians

This group of persons check to ensure that animals coming into the island meet the required standard. The requirement for entry into this occupational group is a Diploma in Animal Science.

### Plant Quarantine Inspectors

These persons are responsible for checking food products entering and leaving the island, visit packing houses and aircrafts as well as farms to inspect exported and imported food products. The entry requirement for this field is an Associate Degree or Diploma in Agriculture.

### Agronomists

This group is responsible for soil and water management, fertiliser application, pest management, plant spacing and plant density. The entry level qualification is a first Degree in Agriculture with related experience or a Second Degree.

### Veterinary Officers

The main functions performed by the group are the prevention, diagnosis, treatment and control of diseases affecting animals; monitoring of International Animal Disease incidences and livestock movements; the identification of diseases common to man and animals, the creation of public awareness of the nature of these diseases and the conduct of related research and consultancy.

The basic qualification required is a degree in Veterinary Medicine, as well as accreditation and registration to practice in Jamaica.

### Fisheries Instructors

These officers are in charge of the licensing of fishermen and boats, and checking of boats for illegal drugs and weapons.

The requirements for this group are passes in four (4) Ordinary Level subjects. In order to be promoted to a higher grade the individual would be required to obtain an Associate Degree or Diploma in Agriculture along with extension service experience from the Rural Agricultural Development Authority (RADA).

### Agricultural Economists

This group performs the data and economic analysis for the agricultural sector and recommends policies accordingly. The requirement for entry into this grade is a first Degree with an emphasis on Economics.

## **Ministry of Foreign Affairs & Foreign Trade:**

### Foreign Service Officers

These persons work in the areas of foreign policy and foreign trade, and are sometimes assigned to Jamaican embassies and missions overseas. The minimum requirement for entry into this group is a first Degree in International Relations.

## **Office of the Prime Minister**

### Archivists

This group is in charge of collecting and storing public and corporate records. The basic entry qualification is the standard Civil Service entry requirement with emphasis on the Arts.

## **Forestry Department**

### Foresters

Foresters are responsible for coordinating nursery production, monitoring pest problems and making recommendations for treatment, conducting tests to ascertain viability of seeds, and assisting in public education programmes.

The requirement for entry into this group is a Diploma in Forestry.

## **Ministry of Education:**

### Education Officers

Education Officers are responsible for the planning and development of educational programmes and for monitoring the operations of the system to ensure that Government's educational policies are properly implemented.

They are also responsible for the evaluation of teachers' and students' performance.

To be employed in this group, one must be a trained teacher with a first degree, plus a minimum of 5 years teaching experience.

### **Stenotype Writers/Court Reporters**

Stenotype Writers are assigned to the Ministries of Justice (Court Management Services) and Labour and Social Security, Houses of Parliament, as well as the Office of the Services Commissions. Their main job function is to record and transcribe verbatim notes of disciplinary enquiries, task force hearings, wage negotiations, court proceedings among others.

Specialised training in Court Reporting is required for entry into this group.