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3rd April, 2018

Permanent Secretaries, Heads of Departments and Chief Executive Officers are asked to bring to the attention of suitably qualified officers in their Ministries/Departments/Agencies, the **Call for Applications for the Twelfth (12th) Cohort of Caribbean Leadership Project's (CLP's) Leadership Development Programme – Level 3.**

This Cohort will be composed of senior public service officers in National Governments, that is, the technical and administrative officers (mid-level managers) who report directly to a direct report of a Permanent Secretary/Chief Executive Officer and mid-level managers in key regional organizations.

The Cohort will be launched in September 2018.

Please note that delivery of this programme is subject to approval of the extension of the CPL and availability of funds.

Applicants must ensure that there is full discussion and financial support by their Permanent Secretaries, Head of Departments and Chief Executive Officers of the Ministries/Departments/Agencies which will be required to provide:

- Airfare (and in transit accommodation, if applicable) for the participants to attend the four (4) one-week, face-to-face modules in the Caribbean; and
- Per diem/subsistence allowances for the participants during the face-to-face modules which require travel.

For ease of reference, please find attached, the Application Form which is also available on the CLP's website at www.caribbeanleadership.org.

Applications must be completed electronically and accompanied by résumés and should be submitted to the designated national co-ordinator **via email, no later than Friday, 20th April, 2018 to:**

Jacqueline Mendez (Mrs.), JP
Chief Personnel Officer (acting)
Office of the Services Commissions (Central Government)
30 National Heroes Circle
Kingston 4

Email: jmendez@osc.gov.jm

Please note that hand written submissions will not be accepted.

Please ensure that a copy of this circular is placed at a strategic position on the Notice Board of the Ministry/Department/Agency and brought to the attention of all eligible officers.

Mrs. Jacqueline Mendez, JP
Chief Personnel Officer (acting)